

Report of the Chair

Scrutiny Programme Committee – 10 October 2016

AUDIT COMMITTEE WORK PLAN AND ANNUAL REPORT

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| Purpose | This report is provided in order to share information to help develop the relationship between scrutiny and the Audit Committee. |
| Content | The report includes: <ul style="list-style-type: none">• Audit Committee Work Plan• Audit Committee Annual Report 2015/16 The chair of the Audit Committee, Alan Thomas, will attend the meeting. |
| Councillors are being asked to | <ul style="list-style-type: none">• ensure awareness of the work of the Audit Committee• consider whether there are any work plan issues in terms of coordination / duplication |
| Lead Member | Alan Thomas, Chair of the Audit Committee |
| Lead Officer(s) | Paul Beynon, Chief Auditor |
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1. Developing the Relationship between Scrutiny and the Audit Committee.

1.1 It has been agreed that there is a need for:

- Mutual awareness and understanding of the work of scrutiny and audit committee
- Respective work plans to be coordinated and avoid duplication / gaps
- Clear mechanism for referral of issues, if necessary

1.2 In support of this the follow actions are being carried out:

- i) Chair of Scrutiny Programme Committee / Convener of Service Improvement & Finance Scrutiny Performance Panel copied into Audit Committee agenda and vice versa
- ii) Scrutiny Work Programme / Service Improvement & Finance Panel Work Plan published in Audit Committee agenda for information and vice versa

- iii) At least once a year chair of Scrutiny Programme Committee appears at Audit Committee to share work plan and for a 'health-check' and vice-versa
- iv) Audit Committee chair invited to Annual Scrutiny Work Planning Conference
- v) Chairs raise any issues re. coordination / duplication on ongoing basis
- vi) Where matters to be referred from Audit Committee chair writes letter to chair of Scrutiny Programme Committee

2. Audit Committee

- 2.1 The chair of the Audit Committee, Alan Thomas, will attend to talk about the work of the committee and has provided:
 - a) the latest Audit Committee Work Plan
 - b) the Audit Committee Annual Report 2015/16 (presented to Council in September)

3. Legal Implications

- 3.1 There are no legal implications.

4. Financial Implications

- 4.1 There are no financial implications.

Background Papers: None

Legal Officer: Tracey Meredith

Finance Officer: Paul Beynon

Appendix 1 – Audit Committee Work Plan

Appendix 2 – Audit Committee Annual Report 2015/16